



# Palmer High School Athletics AD Evaluation Details

## Evaluation Information

<b>Coach Name:</b>	Test Head Coach	<b>Sport:</b>	Baseball
<b>Level:</b>	Varsity	<b>Season:</b>	Spring
<b>Coach Email:</b>	newcecoach@gmail.com	<b>Year:</b>	2019
<b>Sport Male/Female?:</b>	Male	<b>Additional Info:</b>	test surveys
<b>AD Evaluation Opened By:</b>	newcead@gmail.com	<b>AD Evaluation Opened Date/Time:</b>	1/16/2019 9:56:54 AM
<b>AD Evaluation Completed By:</b>		<b>AD Evaluation Completed Date/Time:</b>	
<b>Coach Approval Of AD Evaluation Date/Time:</b>		<b>Coach Season Rpt./Self Eval. Completed Date/Time:</b>	
<b>AD Approval Of Coach Season Rpt./Self Eval. By:</b>		<b>AD Approval Of Coach Season Rpt./Self Eval. Date/Time:</b>	

[Show/Hide In-Season Evaluations](#)

## In-Season Evaluation

No Items Found...

### Add New In-Season Evaluation

**Date:**  **Location:**

**Activity Type:**

**Comments:**

Save New In-Season Evaluation

## End Of Season Evaluation

Under each standard you will find the observed skills or expectations related to that standard, along with an optional rating system of 1-4. A rating of 1 being that the skill or expectation has not been observed or met in any degree and 4 being that the skill or expectation was accomplished at an exceptional level.

**Standard: A coach contributes to the school climate, environment, and educational program**

Abides by the "Coaches Code of Ethics" developed by the National Federation of State High School Associations.

Promotes academic success and is mindful of time out of school when planning trip departures.

Monitors eligibility sheet and ensures that only athletes that are eligible are participating.

**Standard: A coach shall effectively manage the administrative duties of the activity**

Supervises the assistant coaches or sponsors of that particular activity or sport and ensures that assistant coaches are abiding by all coaching requirements.

Assumes responsibility for issuing, cleaning, repairing, collecting and keeping an accurate inventory of all equipment.	4
Keeps assistant coaches informed regarding changes, expectations, and athlete concerns.	4
Evaluates assistant coaches.	4
Returns Med Kit, A.E.D and other school equipment used.	4
Ensures that all assistant coaches and volunteers use appropriate language with student athletes, officials, opponents, and parents.	4
Provides leadership and guidance to staff.	4
Assigns duties and responsibilities to staff and communicates changes and expectations when needed.	4

**Standard: A coach shall adhere to all school, district and state policies**

Abides, supports, administers consequences appropriately	4
Reports ejections to the AD in a timely manner.	4
Reports any situations involving harassment in a timely manner.	4
Reports any potential violations of the T.A.D.D. policy in a timely manner.	4
Maintains integrity by insuring all conversations, texts, and communication with players/parents is in a professional manner.	4
Maintains the integrity of the program.	4

**Standard: A coach shall practice and promote good sportsmanship and citizenship at all times**

Assumes responsibility for the behavior of team members at all team functions and public appearances. Students who participate in activities programs remain subject to the conduct and discipline requirements of the MSBSD and their school.	4
Reviews training rules and requirements of participants.	4
Acts as a role model for all students, exhibiting honesty and integrity at all times.	4
Ensures that all participants and the team exhibit behavior consistent with the expectations of those acting as ambassadors for the school and district before, during and after competition.	4
All conversations/communication with players, parents, staff and administrators is appropriate.	4
Coach uses appropriate language and treats coaching as an extension of the classroom	4
Coach Displays self-control and is a positive role model in games and practices.	4
Coach displays respects all players.	4
Coach displays respect for all parents.	4
Coach displays respect with administration, faculty and coaching staff.	4

**Standard: A coach, through betterment of the participants and the team, shall strive to win within the framework and spirit of the rules of the game**

Maintains and submits an accurate roll book, which includes date of entry, dates of practice and gender for all students participating in the activity.	4
Understands rules and fundamentals of the sport or activity and teaches the necessary skills to the student athletes.	4
Coordinates the schedules, practice sessions, facilities, and equipment so that the programs operate smoothly and efficiently.	4
Develops a daily practice plan that is well organized that requires all student athletes are actively participating.	4

**Standard: A coach shall adhere to building and team policies and procedures**

Assists with event set up and take down.	4
Secures building, turns off lights in the practice/game areas, and locks all gates/doors.	4
Provides appropriate supervision on road trips, in hotels and on buses.	4

Provides proper supervision of athletes before, during and after practices and games.	4
Attends and is on time to mandatory Coaches meeting, or notifies A.D. of potential conflicts and schedules time to meet and discuss the contents of the meeting.	4
Ensures that all stipend coaches are present at the Mandatory coaches meeting.	4
Coach attends all practices, games, or team activities during the season and notifies A.D. of any conflicts that prevent them from competing this requirement.	4

**Standard: A coach communicates effectively with all stake holders (assistant coaches, players, parents, teachers, secretaries, AD and administration)**

Provides written expectations and consequences for behaviors falling outside the state and district policies. Example: (player that misses a practice cannot start). Copies provided to Activities Director.	4
Keeps students and parents informed. Examples: (itineraries, weekly news letters or e-mails, parent meetings). Copies provided to Activities Director.	4
Travel lists provided to teachers and secretaries in a timely manner.	4
Maintains and utilizes e-mail contact roster, remind or other communication tool.	4
Manages and uses social media in appropriate ways to provide team information.	4
Itineraries provided to players, parents, activities office.	4
Completes district requirements prior to the start of the season.	4
Completes ASAA requirements prior to the start of the season.	4
Bus requests done in a timely manner.	4
Turns in awards, letter certificate names in a timely manner.	4
Completes all ASAA forms for state events.	4
Maintains communications with Activities Director and informs them of concerns, needs, hazards, or potential problems that arise during the season.	4

**Standard: A coach shall ensure the safety of all participants and complete documentation when required in a timely manner.**

Supervises the general health and welfare of student participants as it pertains to conditioning programs, physical examinations, and caring for injuries Copies provided to Activities Director.	4
Ensures the reporting of all injuries, which occur during an activity practice or competition that require attention by the activity sponsor, coach or nurse to the principal's office	4
Injury reports completed and filled with school nurse and A.D. within 48 hrs.	4
Concussions reported and any required paperwork completed and filed with school nurse and AD within 48hrs of injury.	4
In the event an injury occurs to Head, neck or spine administration is notified immediately.	4
If an athlete is transported by ambulance or hospitalized administration is notified immediately.	4

End Of Season Evaluation Last Updated Date/By:

2/27/2019 12:30:15 PM -  
edward.ewart@matsuk12.us

Save End Of Season Evaluation

Coach Approval Reply/Response:

Print Evaluation Complete Evaluation

Make sure all in-season expectations and the end of season review are saved before marking the evaluation as complete  
Please allow up to 30 seconds for the PDF to be created when printing the evaluation form