Request for Camera Footage Release

Print Form

Risk Management
Mat-Su Borough School District
501 North Gulkana
Palmer, Alaska 99645
P: (907) 746-9213 || F: (907) 761-4091

Special Instructions: The person requesting the release of camera footage must also be the person receiving the footage.

Entity Requesting Footage		Request Date	
Person Requesting Footage		Contact Number	
Location Footage Captured			

Brief Description of Incident Requiring Release of Footage

Camera Number	Footage Date & Time (ex: 5/5/2013; 1:00pm-1:03pm)

For Office Use Only:

Risk Manager Signature Release Camera Footage _____ Date

☐ NOT APPROVED ☐ APPROVED

Camera Footage Received by Signature _____ Date