College Coursework *or* Early College Admission Approval Form

Print Form

Office of Instruction
Mat-Su Borough School District
501 N. Gulkana
Palmer, AK 99645
P: (907)761-4042 || F: (907)746-9292

Special Instructions: Students currently enrolled in the Mat-Su Borough School District wishing to take courses through an accredited institution of higher education for high school credit may do so with prior administrative approval. Students must submit this form to their school counselor. The request must be reviewed and signed before the student may begin the higher education course. College courses must be "100" level or above and at least a three (3) semester hours course in order to receive a 1.0 high school credit. The Original Form is to be filed in the student's permanent file after approval, one copy is to be filed with the counselor, and one copy is for the student.

Student Name		Student ID #		Phone Number	
Mailing Address		Grade Level		Graduation Year	
		High School			

Please choose one:

☐ **College Coursework**

College/Institution
Course Name
Course Number *(Must be Level 100 or Above)*
Number of Semester Hours *(Must be 3 or More)*

☐ **Early College Admissions**

College/Institution

List below the title and course number of any college courses which will be taken to in lieu of high school graduation requirements.

Course Name	Course #	Semester Hrs	MSBSD Graduation Requirement

I have read and agree to follow the guidelines of the Mat-Su Borough School District's Other Credit Option Policy. I understand that it is my responsibility to submit and official transcript of my grade(s) in a timely manner in order to receive credit toward graduation.

Student Signature Date

Parent/Guardian Signature Date

Recommendations (Signature indicates approval of College Credit is recommended)

School Counselor Signature Date

School Principal Signature Date