

ALASKA DEPARTMENT OF EDUCATION & EARLY DEVELOPMENT

REPORT OF COMPARABILITY

for the

2019-2020 School Year



Submitted by:

Mat-Su

The Report of Comparability in Distribution of State/Local Funds must be submitted annually to the Department of Education & Early Development, Title I Administrator, by January 20, 2020.

Form #05-12-021

COMPARABILITY GUIDANCE

Please note that this entire workbook contains 15 tabs, including cover page.

An LEA may receive Title I, Part A, Basic and Title I, Part C, Migrant funds only if it uses State and local funds to provide services in Part A Basic and Part C Migrant schools that are at least comparable to the services provided in schools that are not receiving Part A Basic and Part C Migrant funds. If the LEA serves all of its schools with Part A Basic and Part C Migrant funds, the LEA must use State and local funds to provide services that are substantially comparable in each Part A Basic and Part C Migrant school.

An LEA may determine comparability on a districtwide basis for all schools or on a grade-span basis by comparing Title I schools to non-Title I schools.

For example, the LEA, in order to establish a comparison to determine that services are "substantially comparable," may calculate ratios for the group of schools serving program areas with the lowest percentage of children from low-income families. The ratio for each of the other program schools would then be compared with the average calculated for the comparison group of program schools.

Although there is no limitation on the number of grade spans an LEA may use, the number should match the basic organization of schools in the LEA. For example, if the LEA's organization includes elementary, middle, and senior high schools, the LEA would have three grade spans.

If there is a significant difference in the enrollments of schools within a grade span--for example, the largest school in the grade span has an enrollment that is two times the enrollment of the smallest school in the grade span--the LEA may divide grades spans into a large school group and a small school group.

Districts with all Title I schools: Even if all schools in the LEA or in a grade span grouping are served with Title I funds, the LEA must demonstrate that it will use State and local funds to provide services that, taken as a whole, are substantially comparable in each school. **If the district only has Title I schools, complete only the tab for either Method A - ONLY Title I Schools or Method B - ONLY Title I Schools.**

Exclusions to comparability tests: The comparability requirement does not apply to an LEA with only one building for each grade span. **An LEA may also exclude schools with 100 or fewer students from its comparability determinations.**

An LEA may meet the comparability requirement if it establishes and implements measures for determining compliance such as student/instructional staff ratios or student/instructional staff salary ratios. For example, an LEA may--

Method A: Compare the **average number of students per instructional staff** in each Part A Basic and Part C Migrant school with the average number of students per instructional staff in schools not participating in Part A Basic and Part C Migrant programs. A Part A Basic and Part C Migrant school is comparable if its average does not exceed 110 percent of the average of schools not participating in Part A Basic and Part C Migrant programs.

Method B: Compare the **average instructional staff salary expenditure per student** in each program school with the average instructional staff salary expenditure per student in schools not participating under Part A Basic and Part C Migrant. A Part A Basic and Part C Migrant school is comparable if its average is at least 90 percent of the average of schools not participating in Part A Basic and Part C Migrant programs.

Staff salary differentials for years of employment **shall not be** included in comparability determinations.

COMPARABILITY GUIDANCE

An LEA need not include unpredictable changes in student enrollment or personnel assignments that occur after the beginning of a school year in determining comparability of services.

District Policy

An LEA shall be considered to have met the comparability requirement if the LEA files with the SEA a written assurance that it has established and implemented a--

- Districtwide salary schedule;
- Policy to ensure equivalence among schools in teachers, administrators, and other staff; and,
- Policy to ensure equivalence among schools in the provision of curriculum materials and instructional supplies.

Records

If the LEA files a written assurance that it has established and implement a districtwide salary schedule and policies to ensure equivalence among schools in staffing and in the provision of materials and supplies, it must keep records to document that the salary schedule and policies were implemented and that equivalence was achieved among schools in staffing, materials, and supplies. If the LEA established and implemented other measures for determining compliance with comparability such as Method A or Method B, it must maintain source documentation to support the calculations and documentation to demonstrate that any needed adjustment to staff assignments were made and must submit the calculations for Method A or Method B to the state.

Developing Procedures for Compliance

An LEA must develop procedures for compliance with the comparability requirement and implement those procedures annually. ***An LEA is required to document compliance with the comparability requirement every year.***

Information to assist districts can be found under "Enrollment Totals" on the [DEED Data Center webpage](#).

Cover Sheet for Comparability Report

District: Mat-Su

School Year: 2019-2020

The Report of Comparability in Distribution of State/Local Funds must be submitted annually to the Department of Education & Early Development, Title I Administrator, by January 25, 2019.

An LEA must develop procedures for compliance with the comparability requirement and implement those procedures annually.

Read the Comparability Guidance and the Instructions for Methods A & B tabs before completing this report. (Click on link below.)

[Comparability Guidance](#)

[Method A \(Staff/Pupil Ratio\) Instructions](#)

[Method B \(Staff Salary per Pupil\) Instructions](#)

Section I. Method of Determining Comparability

Choose the method of determining comparability and complete all appropriate sections.

(Click on the link to go to the appropriate tab.)

Method A

(Staff to Pupil Ratio)

Submit: [Method A tab for Non-Title I Schools, and](#)

AND Submit: [Method A tab for Title I Schools, OR](#)

OR Submit Only: [Method A tab for ONLY Title I Schools](#)

Method B

(Staff Salary per Pupil Ratio)

Submit: [Method B tab for Non-Title I Schools, and](#)

AND Submit: [Method B tab for Title I Schools, OR](#)

OR Submit Only: [Method B tab for ONLY Title I Schools](#)

Single Site District

(One building per gradespan, or
all schools have enrollment <
100)

Submit: [Section I tab \(this page\), and](#)

AND Submit: [Section II, Part 1 tab, and](#)

AND Submit: [Section II, Part 2 tab](#)

District Policy

(Must also submit either
Method A or Method B)

Optional: [District Policy Checklist](#)

Superintendent or
Designee Signature: _____

Printed Name & Title: _____

Date: _____

Section II. Determine Grade Span Categories and Schools Excluded

Define three or four grade span categories that generally reflect the organization of the district, i.e. elementary, middle schools, etc. Actual grade spans served by schools in the category may differ, for example, a K-8 category might include schools that serve grades K-6, K-5, and 6-8.

If there is a significant range in the enrollments of schools within a grade span, the district may divide the grade span into a large-school group and a small-school group, and determine comparability separately for each group. Indicate the number of Title I schools and non-Title I schools in each grade span category. **NOTE: For purposes of comparability, Title I schools are those receiving Title I Part A Basic funds to provide a Basic Program for Disadvantaged students AND/OR receiving Title I Part C funds to provide a Migrant Education Program.**

Districts have the option to exclude from the analysis any school with less than 100 students. Section III need not be completed for grade spans that have no Title I schools. If all schools in a grade span are Title I schools, the district must still demonstrate that the distribution of state/local funds is substantially comparable among those schools. In that case, complete the ONLY Title I tab for Method A or B. Enter the list of schools that were excluded from this analysis on the Section II, Part 2 tab.

1. Total number of schools in district: 46

Total number of schools must include charter, cyber, correspondence, and alternative schools

Grade Span Category	Enrollment Range	Number of Title I Schools	Number of Non-Title I School	Option to Exclude (check all that apply)
Elementary Grade Span	K - 5	19	2	<input type="checkbox"/> All are Non-Title I <input type="checkbox"/> All under 100 <input type="checkbox"/> Some under 100
Elementary - Small School Group <small>(if split category option is used)</small>				<input type="checkbox"/> All are Non-Title I <input type="checkbox"/> All under 100 <input type="checkbox"/> Some under 100
Elementary - Large School Group <small>(if split-category option is used)</small>				<input type="checkbox"/> All are Non-Title I <input type="checkbox"/> All under 100 <input type="checkbox"/> Some under 100
Middle School Grade Span	6 - 8	5	1	<input type="checkbox"/> All are Non-Title I <input type="checkbox"/> All under 100 <input type="checkbox"/> Some under 100
Middle - Small School Group <small>(if split-category option is used)</small>				<input type="checkbox"/> All are Non-Title I <input type="checkbox"/> All under 100 <input type="checkbox"/> Some under 100
Middle - Large School Group <small>(if split-category option is used)</small>				<input type="checkbox"/> All are Non-Title I <input type="checkbox"/> All under 100 <input type="checkbox"/> Some under 100
High School Grade Span	9 - 12	6	3	<input type="checkbox"/> All are Non-Title I <input type="checkbox"/> All under 100 <input type="checkbox"/> Some under 100
High School - Small School Group <small>(if split-category option is used)</small>				<input type="checkbox"/> All are Non-Title I <input type="checkbox"/> All under 100 <input type="checkbox"/> Some under 100
High School - Large School Group <small>(if split-category option is used)</small>				<input type="checkbox"/> All are Non-Title I <input type="checkbox"/> All under 100 <input type="checkbox"/> Some under 100
Other Grade Span	K - 12	2	8	<input type="checkbox"/> All are Non-Title I <input type="checkbox"/> All under 100 <input checked="" type="checkbox"/> Some under 100
Other - Small School Group <small>(if split-category option is used)</small>				<input type="checkbox"/> All are Non-Title I <input type="checkbox"/> All under 100 <input type="checkbox"/> Some under 100
Other - Large School Group <small>(if split-category option is used)</small>				<input type="checkbox"/> All are Non-Title I <input type="checkbox"/> All under 100 <input type="checkbox"/> Some under 100
Totals:		32 = (A)	14 = (B)	
#2. Total Title I Schools (A) + Total Non-Title I Schools (B):	46			
Are #1 and #2 equal? (Must be "Yes"):	Yes			



Report of Comparability in the Distribution of State & Local Funds

Section II: Schools Excluded

Districts have the option to exclude from the analysis any school with less than 100 students, or that is the only school for its gradespan.

List in the table below the schools that were ***excluded*** from this analysis.

AK School ID Number	Name of School	Grade Span	Title I Status (TA, SW, NS, EX)	October 1 st Enrollment Count
337030	Mat-Su Secondary	8-12	EX	15.3
330330	Trapper Creek Elementary	K-6	SW	17.5
330370	Beryozova School	K-12	SW	28
330030	Glacier View School	K-12	SW	53
330360	Sutton Elementary	K-6	SW	60.95
337060	Mat-Su Day School	K-12	NS	71.6
	Large Other Grade Span - Only Non-Title I Schools			
339050	Birchtree Charter	K-8	NS	397.2
339030	Twindly Bridge Charter	K-12	NS	470.6
338010	Mat-Su Central	K-12	NS	1803.05
	Small Other Grade Span - Only Non-Title I Schools, once schools with less than 100 students are excluded			
339010	Academy Charter School	K-8	NS	254
337050	American Charter School	K-12	NS	196.95
339040	Fronteras Spanish Immersion School	K-8	NS	324.75
339020	Midnight Sun Family Learning School	K-8	NS	204.65
	Dual Enrolled in other schools			
337070	Mat-Su Middle College	11-12	NS	192.75

Section III. Title I and Non-Title I Schools Analysis

For each grade span category, select either Method A or Method B to demonstrate comparability.

Method A: Compares Title I schools to non-Title I schools in terms of **pupil-staff ratios and the amounts allocated for materials/supplies.**

Method B: Compares Title I schools to non-Title I schools in terms of **salary expenditures and amounts allocated for materials and supplies.**

Depending on the method selected, **tabs should be completed for each grade span category.** The method selected does not have to be the same for all grade spans. If a grade span category was split into large-school and small-school groups, determine comparability for each group using either

Section IV. Comparability Compliance Demonstrated

Compliance has been demonstrated if all Title I schools receive comparable amounts for staffing and/or supplies/materials (Method A) or for salaries and/or supplies/materials (Method B). Unpredictable changes in student enrollment, and related adjustments in personnel assignments, which occur after the beginning of the school year shall not be a factor in determining comparability. Districts not meeting this requirement are not eligible to receive Title I Part A Basic or Title I Part C Migrant funds. Waivers to the comparability requirement are prohibited by federal statute.

**The Report of Comparability in Distribution of State/Local Funds
must be submitted annually to the
Department of Education & Early Development by January 20, 2020.**

Submit this report by fax, email or hard-copy, to:

Jeanny Smith, Education Associate II
Alaska Department of Education & Early Development
801 West 10th, Suite 200 • PO Box 110500
Juneau, AK 99811-0500
Phone: (907) 465-2884
[Email: jeanny.smith@alaska.gov](mailto:jeanny.smith@alaska.gov)

For questions regarding this form, regulations governing comparability, or other Title I/NCLB issues, contact:

Courtney Preziosi, ESEA/Title I Administrator
Alaska Department of Education & Early Development
801 West 10th, Suite 200 • PO Box 110500
Juneau, AK 99811-0500
Phone: (907) 465-2888
Email: Courtney.Preziosi@alaska.gov

METHOD A - Staff to Pupil Ratio

Instructions

Grade Span/Enrollment Size Category:

Complete tabs Method A - Non Title I Schools and Method A - Title I Schools for each grade span category for which Method A has been selected. List the schools in this grade span category.

Actual Grade Span:

Indicate the actual grades served, which may differ among schools in a given category. For example, a K-8 grouping might include one school serving grades K-6 and another serving K-5.

Number of Students Enrolled:

Use the number of students enrolled on October 1, as reported to DEED on the annual Fall OASIS Student Enrollment Report OR use the Average Daily Membership for the 20-day period in October as reported to EED.

Number (FTE) of Non-federally-funded Staff:

Using full-time equivalents (1.0, 0.5, 0.25, etc.), indicate the number of instructional staff paid by state/local funds. Staff members, certified or classified, who provide instruction or who assist or supervise instructional providers are included, as well as staff who support instruction such as librarians, counselors, staff trainers, instructional aides/assistants. FTEs supported by federal funds should not be included.

Number of Pupils Per Staff:

For each school, divide the number of students enrolled by the number of staff to determine the number of pupils per 1.0 FTE staff.

Average Number of Pupils Per Staff:

On the Method A - Non-Title I Schools tab, total the number of students enrolled in all schools and divide this by the total FTE of staff in all schools to determine the average number of pupils per FTE in non-Title I schools.

On the Method A - Title I Schools tab, multiply the average for non-Title I Schools Method A non-Title I tab by 110% and then compare each Title I school to the result. Indicate comparability status for Title I schools in the designated column. (Title I schools are comparable if the number of pupils per FTE is less than or equal to 110% of the average for non-Title I schools.)

Allocation for Instructional Supplies/Curriculum Materials:

Indicate the amount of state/local funds allocated to each school for instructional supplies and materials.

Per Pupil Amount for Supplies/Materials:

Divide the amount allocated by the number of students enrolled to obtain the per pupil amount for each school.

Average Per Pupil Amount for Supplies/Materials:

On the Method A - Non-Title I Schools tab, total the allocated amounts for all schools and divide by the total number of students enrolled in all schools to determine the average per pupil amount in non-Title I schools. Multiply the average for non-Title I schools by 90%, indicate the result on the Method A - Title I Schools tab and compare each Title I school to that figure. Indicate comparability status for Title I schools in the designated column. (A Title I school is comparable if the per pupil amount is greater than or equal to 90% of the average for non-Title I schools.)

