



Request for Camera Footage Release

Risk Management
Mat-Su Borough School District
501 North Gulkana
Palmer, Alaska 99645
P: (907) 746-9213 || F: (907) 761-4091

Special Instructions: The person requesting the release of camera footage must also be the person receiving the footage.

Entity Requesting Footage	<input type="text"/>	Request Date	<input type="text"/>
Person Requesting Footage	<input type="text"/>	Contact Number	<input type="text"/>
Location Footage Captured	<input type="text"/>		

Brief Description of Incident Requiring Release of Footage

Camera Number

Footage Date & Time (ex: 5/5/2013; 1:00pm-1:03pm)

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For Office Use Only:

Risk Manager Signature Release Camera Footage	Date	<input type="checkbox"/> NOT APPROVED	<input type="checkbox"/> APPROVED
Camera Footage Received by Signature	Date		