

# FOR THE SAFETY OF STUDENTS AND STAFF, PLEASE STAY OFF CELL PHONES.

**COVID-19 PROCEDURE FOR MORNING/AFTERNOON PICK UP AND DROP OFF:** All students will be picked up and dropped off from their **OWN** classroom doors with the exception of Mrs. Olsen's students, who will be picked up and dropped off at the front doors. If you have young students in booster seats, ensure that the booster seat is on the side of the vehicle they are exiting. All families, please enter Gate 3 and follow the arrows accordingly. **Gate 2 is closed for pick up and drop off.** Please exit through Gate 1. We will have signs in the parking lot to aid in this transition. Due to safety concerns, no staff members will be in the parking lot directing traffic during arrival/dismissal.

**Parents, please say your goodbyes without exiting your vehicle; staff will assist youngsters in and out of your vehicle.** If you need to speak with a teacher, please call them before or after arrival/dismissal as we are promoting social distancing. Thank you for your help and consideration as we work through this new normal.

