



# Attendance Boundary Exemption Application

Print Form

Business Service Budgeting & Finance Department  
Mat-Su Borough School District  
501 N. Gulkana St.  
Palmer, AK 99645  
[MSBSDBUDGET@Matsuk12.us](mailto:MSBSDBUDGET@Matsuk12.us)

**Special Instructions:** Submit this completed form to the school for which you are requesting a boundary exemption.

Student Name  Date   
Current School  Student ID  Current Grade

For what year are you requesting a boundary exemption?  Current Year  Next Year  
Do you currently have a boundary exemption for your current school?  Yes  No

Mailing Address  Home Phone   
Physical Address (if different)  Work Phone   
Cell Phone

**I hereby request an attendance boundary exemption in order to transfer**

To School  From School

Reason or Explanation for Exemption Request

**If this boundary exemption is approved, I will abide by the following MSBSD policies:**

- 1. Parents will provide transportation for their children; busing is on a space-available basis only, within the boundary.
- 2. Schools cannot permit children to remain on the school grounds beyond the regular school day for teachers; children must be delivered to and picked up from school at times established by the principal.
- 3. A boundary exemption may be revoked due to a student's lack of attendance.
- 4. Any false statements on this form will be subject to administrative review and appropriate action.

Parent/Guardian Name  
 Parent/Guardian Signature  Date

**Administrative Use Only**

Boundary Exemption Allowed  
 Boundary Exemption Denied  
 Receiving School Principal Signature  Date

*After form is signed by the receiving school principal, please send copies to each of the following parties:*

Parent/Guardian  Budgeting & Finance Department  
Date  Date