



We are Responsible,
Respectful, and Relentless.

We are BRAVES with Integrity!

Date: _____

Student Name: _____

Class Period: _____

Assignment name: _____

In order to redo your assignment/test, you must complete the following steps within ONE WEEK of the original due date:

Retest Appointment Day:

Monday Tuesday Wednesday Thursday Friday

Retest Appointment Time:

Before school After school Lunch

Other: _____

1. Complete this retake ticket prior to retaking your test. **Be sure to have a parent sign it.**
2. Complete all required assignments prior to retake if this is for a test. Check with your teacher if you're unsure what to do.
3. Review and correct the original assignment.
4. Staple this ticket to your original assignment and any additional work to show you have prepared for this retake.

I have reviewed my child's plan to redo an assignment/test

Parent/Guardian Signature:

Answer the Following Questions:

1. Review the original assessment. What are the specific areas that need improvement?

(examples: show my work when doing math, remember to write units after numbers, etc...)

2. What will you do to prepare for the retake? How do you plan to improve? Do not just list

"study" as an answer, describe how you plan to study (such as create/use flashcards, videos, notes, meet with teacher/friends, etc...).

What was your original score on this assessment?

What is your goal for a retake score?

Questions?

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