



Fronteras Spanish Immersion Charter School

P. O. Box 871433 Wasilla, Alaska 99687-1433
(907) 745-2223 (info@fronteras-k8.us)

APC Board Meeting

Location: (Building B-2nd floor Conf Room)

February 10, 2009 7:00 P.M.

Meeting Notes

- I. **7:23 P.M:** Call to Order/Pledge of Allegiance/Roll Call/Determine Quorum
- II. Approval of the meeting notes for January 13, 2008, and approval of the agenda for February 10, 2009
- III. **Consent Agenda**
 - A. **Minutes** January 13, 2008
 - B. **Board Updates**, as available.
 - C. **Committee / Team Reports:** Provide update, if available

Facilities:

The steps for the dumpster will arrive a little later this week. The project was delayed due to the weather.

Public Relations: (Shelly Lund)

Enrollment Sign for road side was hung. How long do we want to keep it hanging? The group discussed this and felt that it should be left up until at least the end of the school year.

Mascot design: Shelly presented her mascot design to the board. The group loved the design of the phoenix. The group discussed using it on the year book, instead of the logo. Christa could use it on T-Shirts for the NYO, if there is time. The group thought it would be nice if we had a sort of unveiling of the mascot. It was decided to unveil it at an assembly just before spring break.

Treasurer's Report: (Kati Sanders)

The W-2Gs were sent out on time. The other information is about H&R Block. But, I haven't heard anything back yet.

Academic & Curriculum Report:

- The group discussed how to pay Janet Stott. Contract Services should be paid through the APC board. But, the district has a problem with us paying for it because we are not 5013c yet. She will be paid through "other purchased services."
- Jamie Moore has been working on the library, putting pockets in the books and generating card labels. Lori and Wendy went to Title Wave books and spent about \$900 on mostly-in-Spanish books. The library should be ready to use, by the kids, in August.
- The Book Fair has been set up and will be open at the end of the week.
- The Music program is going well. Paula Moore is dedicated and organized. She is working with grades 2-6; each class meets one time per week.

Principal's Report:

One of the many tasks Casey is working on is determining how people are going to be paid: through the APC or through the school district.

Funding for the School: The group discussed the fact that Fronteras has not received the increased funding (due to having 189 students and not just 155, as was originally budgeted). Some of the members, who are parents, thought it would be a good idea to approach the School Board (Terry Irwin?), and ask about this problem.

Fundraising:

Sandra held a fundraising meeting, but only three people showed up. They did come up with ideas, but they all need to do a bit more research.

Teacher's Requests:

Jackie Cochran and Sonya Cook made their presentation and expressed concerns and frustrations about several things:

Technology Level: Software doesn't always work, the students need them so they can do research, they only have 5 Macs, need more than an hour a week in the computer lab, and need updated software.

Tech Support: The software is not working properly, they don't know who they should talk to about that, they need more time with Chuck-instead of once per week, need a faster turn-around time when they put in requests for fixes, the Promethean boards keep freezing up. The group discussed their concerns and decided that bids should be submitted for a Tech Support company to support the needs of the school.

Needs:

Power strips and extension cords are needed. Each classroom only has a couple of electrical outlets. The power strips must have a metal cover on them.

The teachers want Internet access in their classrooms!

The copier is way too slow for the needs of the teachers. There is no service contract on it and this is a problem when it stops working, or needs to be serviced (cleaned, etc.) There are not any staples for it. The toner cartridges are only available in the Anchorage. The group discussed Valley Business Machines, and perhaps leasing equipment from them. They can be serviced easily since this is a local company. And, Chance needs to come over to check the machine, clean it, and provide supplies for it. If this isn't going to work, then we will check out the items in the proposal submitted by Jackie and Sonya from Valley Business Machines.

Heaters for the lobby (building B) are needed. Many volunteers have expressed this fact. And the kitchen (bldg B) is way too cold, as well. Someone should check the weather stripping. Some of the classrooms have problems, as well. For example: Lori's classroom goes from about 50 degrees in the morning, to over 75 later in the day. The information will be passed along to the landlord.

Concern: One of the windows in the multipurpose room shattered. It is not tempered glass, perhaps it should be.

Comment: We need to explore our future at the current site. Are we going to stay as tenants, become buyers, or look for another site? Our lease expires in five years, but we have two years to decide what our plans are and to let the landlord know what our plans are.

Casey mentioned the "Apples for Education" program. And wireless won't work because the school's Internet connection has to be filtered through the district.

Action: The teachers are to provide a list of web site addresses to Casey that they want access to. Casey will check with the Stacy about getting them unblocked and whether the teachers can approach Stacy directly or not.

Action: The teachers are to provide a list to Casey that shows what technology they want in their classrooms.

Comment: The teacher's private property located in the school is not covered by the school's insurance policy.

Monthly Family Activities
Miscellaneous Reports

IV. Unfinished Business

06-001ba Update on Risk Management Team (Casey).

12-104 Ask Mary Ann what funds are available in the Activities Fund (Casey)

12-105 Obtain two portables: All of the portables are spoken for. Not sure of the time-frame, if we put out a bid. The school district will keep Robert informed on the status of the portables, even the ones in disrepair.

We have the option of bidding out for having them built on an RFP. They must meet the school district's requirements. The terms of the lease would be our decision. The school district has the plans/specifications.

Or, we could acquire the materials and build them ourselves. We have several parents who have the skills. The specs must meet the school district's requirements and the work must be done on a volunteer basis. If we hired a contractor to oversee the project, that would be okay as long as the contractor does not make a profit. The option would be to find a contractor who is in the position to donate their time and use that as a tax write-off.

We should consider sending out an inquiry to our parents in search of volunteers who are licensed and bonded. Robert will work on a letter to the parents.

There will be no water in the units, but there will be heat and electricity.

We wondered if there was anyone out there who would be able to donate anything.

Question: Does any other district have extra portables? The red tape involved in obtaining portables from another school district would tie up the portables for a long time. It could take two years to get them.

Sandra said she would look at a building (1,300 sq. ft) she knows about (in Wasilla) to see if it would work instead of trying to find or build portables. We'd have to move it to the school.

12-107 Volunteer hours (Nina). Provide an update. The letters went out.

Action: Nina/Ernie to provide a list of names to the teachers of parents who have not fulfilled their volunteer requirements.

Question: How do you exit a student from the school after all of the steps have been taken to encourage participation by the parents/families?

02-100 Apply to the State DOT for a new permit to use Bogard. Apply to the Borough for a permit on Keith. Traffic studies need to be performed by a registered engineer. Provide an update (Ernie) Postponed until he returns.

99-998 Review *Task Report* items (Team). Changes noted on next report.

V. New Business:

Ride Share Program:

Information was provided by Carol March, through Lori, about this program which she would like to manage. She (Carol) is requesting input from the Board. The Board thinks it is a great idea but it needs to be done/managed completely separate from the school. There will be one notification from us, and then we need to step back and away from it. This program is not school-related. Contact Carol Moore to provide information (Joyce).

VI. Future Items/Future Business

~~11-003 Budget Committee to meet the first week in January (Members: Casey, Wendy, Lori, Ernie, and Kati) Update. Item postponed.~~

Next meeting: March 3, 2009, at Fronteras, 7:00 P.M.

VII. Executive Session: Matters generally include those affecting finances and personnel, the public knowledge of which might prove adverse or prejudicial.

VIII. Adjournment: 9:09 P.M.

**APC Governing Board Members
Present, Unless Noted Otherwise:**

Additional Attendees

Wendy Bowen
Joyce Boyd, Secretary
Kevin Cochran
Ernie Hetrick-Absent
Robert Kalander, Chair
Lori Koutsky, Vice Chair
Shelly Lund
Chance Mayberry-Absent
Sandra McMillian
Kati Sanders, Treasurer
Nina Shaw-Absent

Casey Bowen, Principle
