



# Fronteras Spanish Immersion Charter School

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## APC Board Meeting

Location: (Building A – Multi Purpose Room)

**January 10, 2012- 6:00 P.M.**

### Draft Meeting Minutes

#### I. Call to Order

#### II. Pledge of Allegiance

#### III. Roll Call/Determine Quorum

#### IV. Approval of the agenda for January 10, 2012

#### V. Review meeting protocol

- Wait for recognition from the chair to speak
- Let people give their reports and ask questions after each report
- Keep non-productive comments to a minimum

#### VI. Persons to be Heard – *30 minutes maximum*

- Must sign up before meeting begins, each person will have up to two (2) minutes
- Minutes may not be shared with others
- Comments shall be civil
- No public comment past this time
- This is not a question and answer time- Comments will not be addressed by the Board at this time.

No one spoke.

#### VII. Consent Agenda

A. Approval of meeting minutes from December 13, 2011

B. Chair Report *5-10 minutes*

- The Chair is requesting that we not text at board meetings.
- Neal Lacy, our School Board Liaison for Charter Schools, was kind enough to meet with Principal S., Michelle, Ernie, Chris WE – very supportive and wants positive outcome for new facility.
- Michelle apologized for errors in the agenda due to computer difficulties.

C. Principal's Report *15 – 30 minutes*

- Budget Approval for 2010-2011 school year
- Student performance & curriculum
- Enrollment
- Parent communications/concerns
- Hiring
- Other

Principal Schmidt reported:

- Grievance filed and an agreement has been made to pay Mr. Adam Zopel's full year salary. Principal also spoke to having to pay Mr. Casey Bowen's difference in salary.
- Curriculum Committee members suggested are: Jordan Reynolds, Joe Dinwiddie, Hilarie Mauldin and Jennifer Schmidt.
- District e-mail clarified Fronteras received a \$9500.00 library bond. We now need to make a proposal for spending the funds. This is terrific news.
- More good news from North Lakes Community Council. They have granted us a one time support grant and agreed to donate 24 I-Pads and cart as well as a dome climber for the playground. This is also terrific news.
- 12/23 Facilities Site Selection meeting. Ernie and Principal Schmidt went to meeting and asked a lot of questions. The Site Selection Committee with a consultant will run data points into a matrix to score potential sites. The District will then make a recommendation for a site. We will know by Thursday of this week, likely, what the recommended site is for our school. All questions and answers are on record. We'll need Fronteras supporters to be prepared to speak on behalf of our school when the right time comes.
- Mr. Ole Larson has agreed to come to Fronteras to speak to Middle School to discuss a Governor appointed position.
- **Executive Session** requested by Principal to discuss one strategic planning item.

**Motion:** Michelle moved we move into Executive Session. Seconded.  
**Motion passed unanimously.**

Board discussed meeting school needs effectively.

**Motion:** Michelle moved that we exit the Exec. Session and move back into our regular meeting. Joe seconded.  
**Motion passed unanimously.**

D. Treasurer's Report- *5 minutes*

No change from last month. Request for volunteers for a Fiesta and Auction. Two people are the only ones stepping up to help so far. Otherwise no one has offered to help. If we are not doing our annual raffle what funds are coming to the board at this time? Where is the fundraising money going that Fronteras has raised so far? Pizza sales are going to Administrative budget. Valley Performing Arts goes to Admin budget. We do need fundraisers that beef up our APC Board funds. We have had no fundraisers for board this year. Our raffle was a our best board fundraiser that built up board funds. General APC fundraiser – the auction - was intended to be for APC funds. Originally the auction was scheduled for first Saturday in March, which is the same as the Iditarod. We may need to re-think this date. April could be a good time. Now is the time to start asking for items if we want to move forward with an auction.

Should we reconsider a grant committee? Birchtree got a grant for \$100,000. Searching for grants takes a lot of work. Writing the grant is not that hard. The difficulty is finding and

being connected to the data-banks. Anna Hartmann has done a grant training and was on our former grants committee. If we have interested APC members, this would be a good idea.

Auction: Heather is willing to get involved in this to see if she can get other parents involved. This does seem like something parents would like to get involved in. We should have another talk with parents this spring about volunteering and letting them know where we are and where we'd like to go. An Auction would need to start inviting downtown businesses and reach out to the community to get deeper pockets to come to bid on items. Trips, airline miles, lodges, snowmachines, are all possible auction items.

- E. Committee/Team Requests- *Written reports should be submitted to the Secretary 1 week prior to Board meeting for all Committees so that they be reviewed by APC prior to meeting*  
Please keep oral reports as brief as possible.
1. Charter Renewal – New Charter is in final format. Waiver is a lifetime waiver. We're working with Kathy Moffitt to get the waiver form updated. District will review Charter then it will go to School Board for approval.

### **VIII. Unfinished Business- Action Items**

- A. Strategic Planning –  
Board members identified the following items as important future tasks:
- Look into establishing a Pre-School – start children learning Spanish earlier in life. It would be great to have teachers go out to pre-schools and teach. Pre-School is generally paid for by parent. We are a lottery system, and so we can't give them preference to enter the school. A licensed pre-school could get state funds and help ensure everyone has access to it.
  - Look into establishment of a Summer school program for incoming Kindergarten students who could attend a summer session that introduces them to Spanish.
  - Grants and Fundraising
  - Board Training – January 21<sup>st</sup>, 9 – noon? On for the 21<sup>st</sup>. Lori is teaching it at Foraker. Foraker will come to Fronteras. 7 board members can attend. 743-1200. They will tailor this to us. Does Foraker have a pre-assessment?
  - Advertising – Greatlander, free radio, strategic advertising, Movie Theater;
  - Community Service – trying to build school's portfolio. United Way is a great venue potentially.
  - Spanish Immersion presentation - Jackie.C.
  - Budget Meeting – we need to get budgets approved for this and next year. Meeting in early February.
  - Recruiting Spanish-speaking teachers: Job Fair coming up; looking outside of state; Newspaper Puerto Rico;
  - Evaluation – non-teacher board members. 3<sup>rd</sup> Thursday of March.
  - Facilities- this is going to need some attention soon

### **IX. New Business-**

- A. APC fund management – Wendy Taylor suggestion: Art / Cultural fund.

Discussion ensued regarding our \$8,000 budget amount. Board members addressed that so far we have not raised new funds for the board and a desire to transfer those funds back to the general fund was expressed

**Motion:** Andrew made a motion to move the money (\$8,400.00 that is now allocated as music teacher funds in our APC budget) back to the general fund. Joe seconded. Discussion followed. Without active fundraising happening right now, board expressed need to remove ear-mark and move the money back to general fund.

**Motion passed unanimously.**

- B. School archery supplies – Connie Bamburg obtained a grant to use for Archery equipment/supplies. We have already ordered a kit. Joe, Michelle, Gwen, Hilarie on list to become certified instructors along with 18 or so parents and teachers. 2 Left hand and 10 right hand bows are in the kit.
- C. February, 2012 meeting date – request to change meeting date so that it does not conflict with Valentines Day. Discussion occurred.

**Motion:** Gwen moves we change February 2012 meeting date to February 7<sup>th</sup>. Nicole seconds. **Motion passed unanimously.**

**Motion:** Michelle moves that we move the Principal Evaluation to Thursday, March, 22<sup>nd</sup>. 6 pm. Nicole seconds. **Motion passed unanimously.**

Regular March board meeting is now scheduled for Spring break. March 6<sup>th</sup> was discussed as alternative date.

**Motion:** Joe Moves that we move the Regular March meeting from the 13<sup>th</sup> to the 6<sup>th</sup>. Nicole seconded. **Motion passed unanimously.**

- D. Enrollment lottery date. April 20<sup>th</sup> was last year's date. Applications are due March 30<sup>th</sup>. Discussion about enrollment lottery date followed.

**Motion:** Joe moves that the annual enrollment lottery occur on the last Tuesday of April as a standard date. Jackie seconds. **Motion passed unanimously.**

## **X. Executive Session**

Matters generally include those affecting finances and personnel, the public knowledge of which might prove adverse or prejudicial. Working discussion session about the Principal Evaluation process.

## **VIII. Future Items/Future Business**

Next meeting: **February 7th, 2011 6pm**

## **IX. Final Actions and Adjournment –** Meeting adjourned at 7:57 pm. Reconvened briefly to approve December meeting minutes.

**Motion:** Nicole moved that the December meeting minutes be approved by the board. Seconded. **Motion passed unanimously.**

**Meeting** adjourned 8pm

## **APC Governing Board Members**

Jill Bang  
Jackie Cochran  
Joseph Dinwiddie, Vice Chair  
Heather Gluth, Treasurer  
Chris Hamilton  
Michelle Niland, Chair  
Hilarie Mauldin  
Marcus T. Reum  
Andrew Reynolds  
Gwen Schneider  
Nicole Whittington-Evans, Secretary  
Jennifer Schmidt, Principal