

Fronteras Spanish Immersion Charter School

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APC Board Meeting

Location: Middle School Portable

February 11, 2014 - 6:00 P.M. Meeting Minutes

I. **Call to Order** – by Chris at 6:10

II. **Pledge of Allegiance**

Roll Call/Determine Quorum Number required for a quorum: 5

III. **Approval of the agenda for today's meeting**

IV. **Review meeting protocol**

V. **Persons to Be Heard**

Jen Renee – shared good story about our reputation in community

VI. **Standing Agenda**

A. Approval of meeting minutes from February, 2014

MOTION: Sonya moved to approve January, 2014 meeting minutes.

Amber seconded. **Unanimous**

B. Chair Report:

Early Release update from Katie Gardner – approved by Commissioner
(need 900 hours of instruction per calendar year)

C. Principal Report:

- Overview of current budget – based on 230 students; next year projected on 241
- PE/Art/Health position – approved to hire
- Count for next year (so far)
Kdg 42 current
1st 42 current – 38 returning
2nd - 42 – 36
3rd - 25 – 18
4th - 25 – 21
5th - 26 – 17
6th - 14 – 9
7th - 7 – 3

Shawn will be emailing enrollment info to all local preschools.

- English Spelling Bee tomorrow – Feb 12
- Reading Olympics going on

- Parent/Teacher Conference – February 17-18
- Tuesday, March 4 – Spanish Spelling Bee @ PHS
- Feb 21 – Solveig/Ms. Schmidt will be hosting dance for middle school
- Fire Marshall visit went well – anything needed is responsibility of landlord

D. Treasure Report:

- Any funds not used out of current budget may stay in Capital Improvement Project budget for future years (that's how our last portable was purchased).

E. Finance Committee:

- Raeanne is exploring Student Activities Account and how it's set up

Facility Committee:

- 3 contracts in place with Borough to get studies complete Hoping to be completed by March to give to USDA. Making progress toward receiving funds for building.
- Continuing to look for other lease options.

Helena Curtain update:

- Amber is meeting with Ms. Schmidt tomorrow regarding basic schedule for visit

VII. Unfinished Business – Action Items

A. Elections Committee:

Jill, Solveig, Gwen, JenRenee

- Applications due at March meeting – 3/18
- Ballots available April 23
- Ballots due April 29 – announced at Lottery/Annual meeting
- 2 parent seats (Erik, Raeanne), 2 staff seats (Sonya, Gwen)
- Adjust practical means of voting and tabulation to fit our current schedule while still meeting bi-law qualifications.

B. Administrator Evaluation

- 42 surveys from families
- 17 surveys from staff/board members
- everything tabulated and ready for discussion in executive session

C. Fundraising/Event Calendar and Information – work in progress

VIII. New Business

A. Early Release

- Will discuss at a later date Looking at original intention, how it's used and what's good for our community. Separate meeting date to hear staff and parent input. Special Meeting re: Early Release For Board, any staff/parents that want to speak

B. Public Relations/Recruitment

- Drafted by Nina
- Nina will get Shelly Lund to revise original student recruit brochure

C. Hiring Plan

- All current staff returning at this point

March Board Meeting

Normal meeting date is during Spring Break

MOTION: Gwen moved to change APC Board Meeting to Tuesday, March 18th.
Nina seconded. **Unanimous**

MOTION: Raeanne moves to extend meeting to 8:30. Gwen second.
Unanimous

IX. Executive Session

A. Administrator Evaluation

X. Future Items/Future Business

Next regular board meeting: March 18th, 6pm

XI. Final Actions and Adjournment

APC Governing Board Members

Amber Rinella

Chris Whittington-Evans, Chair

Erik Hirshman

Gwen Schneider

Jennifer Schmidt, Principal

Jill Bang

Jill Stevie - Absent

Mandy Lund, Secretary

Nina Shaw, Vice Chair

Raeanne Stephens, Treasurer

Sonya Cook