



Fronteras Spanish Immersion Charter School

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APC Board Meeting

Location: Joe D's Portable

April 10, 2012- 6:00 P.M.

Meeting Minutes

I. Call to Order 6:08 pm

II. Pledge of Allegiance – in Spanish

III. Roll Call/Determine Quorum: Gwen, Joe, Jackie, Marcus, Jill, Michelle, Jennifer, Heather, Nicole, Hilarie; Tammy Heimerl, Kati Sanders, Necia

IV. Approval of the agenda for today's meeting

Motion: Michelle moved approval. Jennifer seconded.

Motion unanimously approved

V. Review meeting protocol

- Wait for recognition from the chair to speak
- Let people give their reports and ask questions after each report
- Keep non-productive comments to a minimum

VI. Persons to be Heard – 30 minutes maximum

- Must sign up before meeting begins, each person will have up to two (2) minutes
- Minutes may not be shared with others
- Comments shall be civil
- No public comment past this time
- This is not a question and answer time- Comments will not be addressed by the Board at this time.

Necia spoke about the fundraiser which raised close to \$3500.00. It was a great event and there were no complaints. Room smaller than what we need for next year. We couldn't have sold 200 tickets. Sold about 100 tickets even. From a catering point of view – we need a kitchen. Moose Lodge in Palmer has a certified kitchen and they let us use it. They would likely let us use it free of charge. Next year we should look at the weekend after Easter.

VII. Consent Agenda

A. Approval of meeting minutes from March, 2012

Motion: Nicole moved to approve with the edits to names and CML seat.
Jennifer seconded.

Motion approved unanimously.

B. Chair Report *5-10 minutes*

- Huge thanks to organizers of Auction.
- April 17th Borough Assembly meeting with our public land approval. This is the last hurdle in getting the property. It is very important. Meeting starts at 6:00 pm at Borough Building in Palmer.
- Ernie and Michelle are meeting with Sean O'Neil, the Borough Planner. Looking hopeful for our preferred site in the northwest corner - 13 acres or thereabout.
- Senator Menard meeting went really well. Lots of photos in her newsletter.
- Throughout this process, a decision was made to put gift baskets together with Odwalla drinks, etc.. Christin Curry has really helped with decorating the baskets and has done a beautiful job. Michelle is requesting reimbursement for baskets and also to approve another \$200.00 for baskets throughout this process. Average price per basket has been about \$20.00. Thank you Christin!

Motion: Michelle moved that board provide up to \$200.00 for baskets. Joe Seconded.

Motion unanimously approved.

- Kathy has received our Charter. Printed copies are available to board members tonight.
- The Borough did not do well with the State funding requests. It is not looking good for us regarding the \$10 million capital funding request.

C. Principal's Report *15 – 30 minutes*

- Budget Approval for 2011-2012 school year
 - Student performance & curriculum
 - Enrollment
 - Parent communications/concerns
 - Hiring
 - Other
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- Thanks again to Auction organizers and to Andrew R for his help, especially with how late he stayed for clean-up. The gross was over \$6,500. We are depositing about \$3,700.
 - Nice avalanche presentation by the North American Outdoor Institute. Kids got to do some rescuing. K – 8th grade all attended.
 - April 2nd Spanish spelling bee run-off: 5 children are finalists at Palmer high. Our winners will go into Chugiak Elementary and go and participate with their Spanish spelling bee.
 - K-2 Spanish Spelling bee on Monday, April 16th in Library, 8:30 am.
 - Senator Menard will be keynote speaker at our 8th grade graduation.
 - Wizard of Oz VPA Performance on April 21st, Machetanz fundraiser, 8 pm showing still has 50 tickets available and will go quickly, if anyone is interested.
 - May 1st is the Fronteras Music concert;

D. Treasurer's Report- *5 minutes*

- The bank made a mis-deposit where school money got deposited into our bank account. That money was transferred into the school budget. The fees are \$120.00. Wells Fargo will be reversing those fees.
- Question was asked: "Where is the money from the school store going?" Nerrise Torres is in charge of school store. The money is not going to the APC account. The funds can roll-over into the school activities account.
- See report from Treasurer. \$25,702.89 in account.

E. Committee/Team Requests- *Written reports should be submitted to the Secretary 1 week prior to Board meeting for all Committees so that they be reviewed by APC prior to meeting*
Please keep oral reports as brief as possible

VIII. Unfinished Business- Action Items

- A. Immersion Presentation – by Jackie Cochran. There is a huge difference between a bi-lingual and immersion approach. We do not teach Spanish. We teach in Spanish. There are two types of immersion programs: 1) First includes 50% Second language acquisition immersion. 2) 100% - All subjects are taught in Spanish. There is a distinction between acquisition vs. learning. Acquisition gives us fluency. Learning gives us accuracy. There is a vast amount of information on the internet about immersion. Native language should not be used in the classroom. Truly the best way to teach immersion is two separate teachers – one English, one Spanish or acquisition language. Language immersion is not based on grammar but on communication. Students should be exposed to a minimum of 4 – 6 years in the immersion language. The focus of instruction should be the same core academic curriculum that students in other programs experience. Optimal language input as well as opportunities for output should be provided to students, including quality language arts instruction in both languages. The target (non-English) language should be used for instruction a minimum of 50% of the time (to a maximum of 90% in the early grades, and English should be used at least 10% of the time. School in Milwaukie (U-Tube video re: Spanish Immersion – a lot of videos. We are doing a great job at Fronteras. Jackie has faith in all of our teachers.
- B. Attracting CML's for board seats – brainstorm ways to attract community members to board seats. Allowing CML's have preference for enrollment.
Service time is an idea that could help bring in Community members.
Networking, word of mouth, outreach. Public announcements in newspapers.

IX. New Business-

- A. Committee schedules and meeting dates
- Curriculum committee – regular meeting date. Second Monday of the month does not work.
 - Facility committee – there have been many meetings outside of committee meetings engaging community members – School Board, Assembly, Planning Commission, etc., As a result the Facilities committee hasn't been meeting as regularly. We intend to get regular meetings back up and running.

- Budget committee – the committee needs to set a date as the board is supposed to approve a budget for next year. Ms. Schmidt, Treasurer, and Solveig are committee members for now. April 25th right after school is when the committee will meet. Can someone take on writing up an agenda and notice the meeting 72 hours ahead of time?
- Public Relations Committee – Marcus is Chair. No meetings scheduled at this time.

B. Enrollment – propose it move to a non-board item;

The enrollment process appears to have been moving into the day to day management overseen by Principal and Solveig. We are moving to an online enrollment process. Even health forms will be online.

Motion - Nicole moves that we move enrollment to the Administrator's area of responsibility. Marcus seconded.

Motion unanimously approved.

C. Time permitting, non-agenda items

No non-agenda items raised at the meeting.

X. Executive Session- 30min

Matters generally include those affecting finances and personnel, the public knowledge of which might prove adverse or prejudicial.

- Principal Evaluation Working Session - Non staff board members

Motion - Michelle moved that we go into Executive Session to discuss the feedback forms and the board putting an evaluation together.

Hilarie seconded.

Motion approved unanimously.

Discussion ensued regarding how to move forward with the Administrator evaluation.

Motion - Michelle moved we move out of Executive session.

Nicole seconded.

Motion unanimously approved.

Motion - Michelle moved that we end the board meeting.

Heather seconded.

Motion unanimously approved. Meeting adjourned at 8:40pm.

XI. Future Items/Future Business

Next regular board meeting: **May 8, 2012, 6pm**

XII. Final Actions and Adjournment

APC Governing Board Members

Jill Bang
Jackie Cochran
Joseph Dinwiddie, Vice Chair
Heather Gluth, Treasurer
Michelle Niland, Chair
Hilarie Mauldin
Marcus T. Reum
Andrew Reynolds
Gwen Schneider
Nicole Whittington-Evans, Secretary
Jennifer Schmidt, Principal