

# **Fronteras Spanish Immersion Charter School**

2315 N. Seward Meridian Pkwy Wasilla, AK 99654  
(907) 376-2223

## **APC Governing Board Meeting**

### ***APC Meeting Minutes***

***May 21, 2019***



#### **I. Call to Order**

Meeting called to order at 4:02pm. Change to agenda includes Student Ambassador presentation before business session. Jen M motions to approve new agenda, Solveig seconds the motion for agenda change.

#### **II. Pledge of Allegiance *La Promesa de Lealtad a la Bandera***

Juro lealtad A la bandera de los Estados Unidos de America y a la república que representa una nación bajo Dios indivisible con libertad y justicia para todos.

#### **III. Roll Call/Determine Quorum**

Members present include Jen M, Lynda, Philippe, Heather, Jody, Solveig, Jen H. Newly elected board members present include Jen Avery (parent and monitor), Amanda Strickler (2/3 teacher), and Jon Cyr (CML seat).

#### **IV. Persons to be Heard**

None signed up. Several students and parents in audience for presentation.

#### **V. Good Things**

Several middle school students spoke of their trip to Puerto Rico including Porter Reynolds, Bronte Beck, Addie Charton, and Kendall Harbour. Overall a wonderful, positive experience for the students. They were very excited to share highlights of their trip including trying new foods, spending a day at a local school and talking in Spanish to students, a community service project, seeing a pineapple farm, visiting the rainforest, and traveling by airplane with their friends and teachers. Mr. Davis, a parent who went on the trip, made a video which will be shown at the 8th grade promotion.

## VI. Business Session (Consent Agenda)

### A. Approval of meeting minutes from March 29

Lynda D motions to approve March meeting minutes without changes, Solveig seconds the motion. All in favor, March minutes approved.

### B. Principal Report

1. FY 20 Student Ambassadors: Karsyn Adams and Kaija Backus

2. Staffing Update:

PE Teacher - Guinevere Hill (current Mat-Su teacher, 13 years)

Music Teacher - Alexis Roe (current K-8 Music teacher in CA, 1st year)

3. Current Enrollment Info:

K - 40

1 - 40

2/3 - 93

4/5 - 89

6 - 29

7 - 30

8 - 18

4. Upcoming Events:

Tomorrow - 8th Grade Promotion 1pm, Dr. Goyette will affirm 8th graders. Invited Guests in

audience: \*Reese Everett, Exec. Dir. of Instruction

May 23rd Field Day 9:00-1:15pm, Afternoon bus service @2:30pm

### C. Treasurer Report - no update today

D. Chair Report - Heather presented plaques to outgoing members for their service including Solveig (completed 4 year term), Philippe (completed 4 year term), Misty (completed 4 year term), and Heather (completed 3 year term)

#### E. APC Board Action Calendar Update

Discussed changing the calendar into an electronic version that each member can access. Remove from timeline bio in newsletter. Regarding updates to the charter review consider contracting this out. Honor Roll recognition is going well and as planned posting results in front lobby for all students/parents to see.

### VII. Generative Discussion

#### a. Student Ambassador Presentation

Bronte Beck and Addie Charton both spoke of their experiences as Student Ambassadors. Some of the highlights of the year included working with Mrs. Hutchins for planning events, attending a school board meeting, organizing a food drive, connecting with local preschools, painting the Wasilla Food Bank, volunteering at the Children's Place Gala Fundraiser, attending Kindergarten night and graduation, and introducing themselves in the classrooms to all the students. Newly elected Student Ambassadors include Karsyn Adams and Kaija Backus.

#### b. Grows and Glows 2019

Last year we did 15 Accomplishments on the front of one piece of paper, then on the back side room for comments on Grows and Glows. Recognize that sometimes surveys draw criticism, like this format and focus on the positive things happening at Fronteras. Discussed making an electronic copy using Acrobat. Jen M stated she will get the file and work on it. Jen Hutchins has a list of accomplishments she would like to share:

Student Ambassadors, CKH (Capturing Kids Hearts) 3rd year in a row, JNYO, Puerto Rico trip, Recognition of Board members coming and going, girls volleyball 2nd place, 3 Book Fairs, Immersion conference, 160 Yearbooks so 160 trees planted by TreeRing, student art selected to be in Juneau, recycling program include a start. We will try to get this out this week.

#### c. Exit Survey

Jody presented an exit survey to give to outgoing families of 8th grade students or families not returning next year. We will keep a copy at the front office. Mrs Hutchins is currently using a withdrawal form, will add this exit survey. See document at end of minutes.

d. 2019-20 Strategic Goals

Heather recommends a discussion in the fall regarding our strategic plan review. Suggests a board training for new members or possibly a retreat to include all members to review where the board has been and plans for the future. We will send a copy of strategic plan to all members (Jody). Focus of plan is to ask “What are we trying to accomplish?” We completed the 2018 priorities and plan to revisit the 2020 priorities in the fall. Suggest to meet before school starts to focus on Strategic Plan priorities.

**VIII. Future Items/Future Business**

Regularly Scheduled Board Meeting August 13, 2019 at 6:00pm.

**IX. Final Actions and Adjournment**

- 3 parent positions are available
- Jody will vacate parent seat and requests to fill CML seat.
- John Cyr, friend of Misty and Jen H, would like to fill a CML position.
- Kirsten Mason would like to fill a parent seat, she missed the election, but can be appointed by the board.
- Tammy Heimerl will fill a parent seat by appointment, needs to submit application.

Heather motions to accept and appoint Kirsten Mason, John Cyr, and Jody S. to open positions, Lynda D seconds the motion, all in favor motion passes. Executive Committee needs to be determined. APC Board will need to appoint new members to all four seats (Chair, V Chair, Secretary, and Treasurer).

Jen H motions to adjourn meeting, Jen M seconds the motion. Meeting adjourned at 5:13pm.

**APC Governing Board Members**

Heather Charton, Chair  
Philippe Onfray, Vice Chair  
Misty Adams, Treasurer  
Jody Soeder, Secretary  
Solveig Eidsness  
Jen Manion  
Lynda Denny  
Jennifer Hutchins (ex-officio), Principa

## Fronteras Exit Survey

Who should fill out this survey? A parent or guardian of a student that has been enrolled in Fronteras who has graduated from the program OR the student will be enrolled at another school for the next school year and won't be returning to Fronteras.

Thank you for taking the time to share your thoughts and experiences about Fronteras. This survey was developed by the Fronteras APC Board to obtain both a better understanding of how we are meeting the expectations of Fronteras Families, and how we might improve our overall school importance.

Name of Student(s) \_\_\_\_\_

Grade(s) Attended \_\_\_\_\_

Name of Person filling out survey \_\_\_\_\_

Relationship to Student \_\_\_\_\_

1. Why did you choose Fronteras?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. What aspects of the programs satisfied or exceeded your expectations? (Please be specific.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. What aspects of the programs failed to meet your expectations?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. What was the reason for your departure from Fronteras?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Any other comments you would care to make?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Thank you for your time. On behalf of the Fronteras APC Board we wish your student success and happiness. Our hope is that the language immersion experience and the education they have received from Fronteras will serve them well in years to come and prepare them for their future.