

Fronteras Spanish Immersion Charter School

2315 N. Seward Meridian Pkwy Wasilla, AK 99654
(907) 376-2223

APC Governing Board Meeting

January 8, 2019

APC Meeting Minutes



I. **Call to Order** Meeting called to order at 6:02pm

II. **Pledge of Allegiance** *La Promesa de Lealtad a la Bandera*

Juro lealtad A la bandera de los Estados Unidos de America y a la república que representa una nación bajo Dios indivisible con libertad y justicia para todos.

III. **Roll Call/Determine Quorum (5 required)**

Members present include Hutchins, Onfray, Denny, Charton, Soeder, Eidsness and Adams

IV. **Persons to be Heard** None present

V. **Good Things**

VI. **Business Session (Consent Agenda)**

A. Approval of agenda. *Solveig would like to add to the agenda Election Committee updates and the need to appoint by the chair the Election Committee. Jody seconds the motion, agenda item will be added to generative discussion, all in favor, agenda item approved.*

Approval of meeting minutes from November 2018

Heather motioned to approve meeting minutes, Solveig seconds the motion, all members in favor, meeting minutes approved.

B. Principal Report

See report at end of minutes. Regarding Christmas Concert we put out 640 chairs and still had people standing. We will consider for each concert having it split for age groups or all together. We were again nominated for CKH (Capturing Kids Hearts) out of 10,000 schools 61 were nominated. NAEP random testing for students will be this month for the 4th and 8th graders in math, science and reading.

C. Treasurer Report

Balance \$19,590.72 in checking. We purchased tumbler glasses with our \$1000 shopping spree for Believe Kids Fundraisers. Considering using these as gifts for teachers and parent volunteers.

E. APC Board Action Calendar Update

Policy Manual Review - Solveig and Misty have been working on the first section of the charter up to page 42. They have determined some changes are needed, especially in the area of board composition and term limits. Heather is suggesting the members who have been reviewing the language in the charter will bring to the board a recommendation of specific language changes needed. We will then vote on these changes. Regarding the board composition, Solveig recommends we reduce the number of board members needed for the APC Board, currently it is 7-11 members. Suggestion to reduce to 5-7 members total by decreasing requirements in each category. Term limits could also be extended past 2 years if we have members that are interested in continuing to serve. We are concerned that we will not be able to recruit enough members to fulfill the charter as it is written. When updating our charter we need to make sure that what is in the charter must reflect the current actions and policy of the school. Policies get changed, Bylaws get amended.

For the recognition of volunteers Jennifer H. and Solveig will email teachers and discuss at staff meeting recommendations to honor one

volunteer per classroom. We will give each volunteer a printed out recognition certificate along with a \$5 coffee card for third and fourth quarter each. *Heather motions to purchase 16 \$5 gift certificates for parent volunteer recognition, Lynda seconds the motion. All in favor motion passes.*

Believe Kids fundraiser is complete and can be removed from calendar. Regarding Kickstarter Seeds and Trees Heather reviewed the website and contacted the company again regarding the planning of author visit, they are requesting that we continue our correspondence with Solveig who originally signed us up that way we have a written record via email.

VII. Generative Discussion

a. APC Recruitment

We will feature Jody and Jen Manion in the newsletter as part of our strategic plan and board recruitment. Discussion regarding posting the section of the charter which describes the board composition to our Fronteras community in the newsletter to bring attention to the need for new board members, or sending home a letter. We will connect with new teachers and staff regarding opportunities to join the board. Also discussed adding incentives to join the board; however, the language of the charter is not clear and may be illegal.

b. 2019 Goals

Bylaw amendments and Policy Manual updates

c. Election Committee Appointments

To summarize we need to address board composition, term limits, vacancies, and responsibilities as written in our charter.

We have a conflict regarding dates of March meeting and the posting of our Spring election. March 15 is the scheduled posting date for election materials which is during Spring Break. To resolve this we can move our

APC meeting to March 5. *Lynda motions to change the March APC meeting to March 5 at 6pm, Heather seconds. All in favor meeting is now scheduled for March 5, 2019.* The members who will term include Misty, Onfray, Solveig. Heather announced the resignation of her chair position as well.

Election committee nominates Solveig, Misty, Lynda, Tammy Heimerl, and Gwen Schneider as members of the Election Committee. This fulfills all requirements of the charter and positions available.

VIII. Executive Session

IX. Final Actions and Adjournment

Jody motions to adjourn the meeting at 7:24pm, Solveig seconds the motion.

All in favor motion passes, meeting adjourned.

APC Governing Board Members

Heather Charton, Chair
Philippe Onfray, Vice Chair
Misty Adams, Treasurer
Jody Soeder, Secretary
Solveig Eidsness
Jen Manion
Lynda Denny
Jennifer Hutchins (ex-officio), Principal

Principal Report
January, 2019

Good Things!

1. Sra. Rudd returned to work yesterday
2. Sra. Morey on doctor-ordered leave – working on long term guest teacher
3. Wrestling and 7th & 8th Volleyball up and running 4th & 5th Volleyball next week
4. 4th & 5th Archery at Shaw Elem. Fronteras took 1st, 2nd, 3rd, 4th, 6th place & Overall Points on December 17th
5. Fantastic Christmas Concert December 14th
6. Fronteras Nominated again as CKH National Showcase School
7. Upcoming Events:
 - K-3 Saturday of Science next Saturday the 19th
5 workshops: Forensics, Science of Slime, Tracks & Skulls, Chromatography, Doodle Bots (vibrates, jiggles, & draws)
 - NAEP (National Assessment of Educational Progress) Rdp.Math/Science random selection
Jan. 15th - 4th grade
Feb. 20th - 8th grade
 - January 21st - No School students and staff
 - January 25th Geo. Bee 4th-8th grade at 8:30am in gym (Pierce/Cook)
 - February 1st M.S. Battle of the Books @ Mat-Su Central (Pierce)
 - February 2nd Elem. Battle of the Books (Charton)
 - February 6th-9th Immersion Conference Charlotte, NC
 - February 12th Eng. Spelling Bee 3rd-8th grade (Pierce/Cook)
 - Feb. 22nd-24th JNYO State @ Wells Fargo UAA Complex (Noelson)
 - Feb. 25th-Mar.1st Read Across America (Dr. Seuss Week)
 - March 7th Span. Spelling Bee 3rd-8th grade (Francisco/Pantoja)
 - March 11th-15th Spring Break
 - March 26th-Apr. 4th PEAKS

APC Board Timeline, January 8, 2019	Task	Board Members	Projected completion date
BOARD DEVELOPMENT Policy Manual Review	Updating manual, reviewing previous minutes and bylaws Meet your board member in newsletter Recognize volunteers at assembly	All Board Members Jody, Heather APC Board	In Progress monthly Quarterly Q4 Assembly
STRATEGIC PLAN	Student Honor Roll Recognition Exit Survey for families leaving Frontenas Develop Transitions program for Elem to Middle school families/students	APC Board Misty	
FUNDRAISING	Forward plan next year fundraising Believe Kids Teacher recruitment and "sister city"	Misty Misty APC Board	Ongoing December
COMMUNITY PARTNERSHIP	Seeds and Treas, pledged \$1500	APC Board	
KICKSTARTER		Sandra, Jennifer	
STANDING COMMITTEES		Sandra, Jennifer	
Curriculum Committee		Sandra, Jennifer	
Elections Committee		Sandra, Jennifer	
Facilities Committee		Sandra, Jennifer	
Hiring Committee		Sandra, Jennifer	
Finance Committee		Sandra, Jennifer	
	Recommendations for maintenance, and district. Use determined by district. consists of principal, 2 teachers, 2 non- teacher board members (per 25 policy manual)	Lynda D Jennifer, Hyrum, Lynda, Heather Misty Adams Yelmy Francisco, Jennifer Hutchins, Heather Schweig, Misty, Jennifer	