

Fronteras Spanish Immersion Charter School
2315 N Seward Meridian Pkwy, Wasilla, AK 99654



**Academic Policy Committee Meeting
Minutes
December 08, 2020**

I. Zoom Meeting called to order at 6:01pm

The APC Board shall oversee all aspects of Fronteras and shall be responsible for the management of policies for the school as set forth in the Bylaws

II. No Persons to be Heard

III. Business Session

A. Principal Report (attached to email)

1. Lottery Clarification- Determine & clarify in Lottery section of Charter what happens when a child gets in to their grade level, but their sibling(s) does not. Does the sibling immediately move up the wait list after the parent accept? Motion made by Jen Manion that once a student is admitted to Fronteras their sibling(s) are placed first on the waiting list the night of the Kindergarten Lottery. This motion was seconded by Alana Harris.
2. Fundraising efforts will not be compensated. All money, per district policy, will be split equally among all students involved whether they fundraise or not. No refunds will be given by the school or APC Board if an event beyond our control forces a cancellation. Only personal (non-fundraised) money paid to a company can be refunded by the company.
3. Board Term limits-extend term limits if people don't want to run or until someone will fill the seat. Misty Adams will work with the Elections committee and draft up a policy plan
4. Charter Plan- Kirsten Mason has started working and making notes and will be invited to the next Zoom meeting. We should all take a chunk of bylaws to review the wording. Jennifer will send the 2023 Application for Renewal.

5. Student Ambassadors – 1 or 2 6-7th graders would apply, Jen Manion and Misty Adams would be part of the interview team. They would start 2nd semester and they be back to serve again next year.

B. Treasurer Report- Let the records reflect that Jennifer Avery will be removed from MVFCU account number 145694. Jessica Walden, Treasurer will be added as authorized signers. Secretary Amanda Strickler will sign the minutes once they are approved. No new report. In October we had a balance of 16,260.67 in the account. The last deposit was made 9/30/20.

C. Chair Report

IV. Generative Discussion

V.

- A. Welcome Board members!
- B. Appointment of Executive Committee
 1. Alana Harris was elected for co-chair. Motion was made by Jen Manion and seconded by Misty Adams
 2. Jessica Walden was elected for treasurer. Motion was made by Jen Manion and seconded by Misty Adams
 3. Jen Manion to remain Chair. Motion was made by Alana Harris and seconded by Jessica Walden.
 4. Amanda Strickler to remain secretary. Motion was made by Jen Manion and seconded by Jessica Walden
- C. Fundraising idea from Alana Harris- A community based video platform called Master Class to teach others their trade. Alana said she will email presentation and we will table this discussion until next meeting.
- D. Charter renewal in 2023
 - Step 1: Bylaws
 - Step 2: Charter Application

Jen Manion will review Section 1 by the end of the month and email out suggestions. We will vote via email.

- E. Amanda Strickler will get a Charter binder to Alex and Misty ASAP

VI. Future Business

Regularly Scheduled Board Meeting February 09, 2021 via Zoom

VII. Executive Session (as needed)

VIII. Final Actions and Adjournment: Meeting was adjourned 7:00pm

APC Board Members:

Jen Manion, Chair

Alana Harris, Co-Chair

Jessica Walden, Treasurer

Amanda Strickler, Secretary

Alexis Roe, Staff

Misty Adams, CML

Alex Caceda, CML

Jennifer Hutchins (ex-officio), Principal