

Course Syllabus

Certified Nursing Assistant (CNA)

Instructors: Shawnie Glenn, RN, MSN at Shawn.Glenn@matsuk12.us

352-0426

Marni Meier, RN, BSN, NCSN at Marni.Meier@matsuk12.us

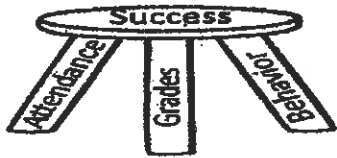
352-0426

COURSE OUTCOMES: To receive credit in this class, students will:

- 1) Obtain CPR & First Aid Certification
- 2) Have 'scored at least a 70% In each grading category: employability, homework, quizzes, tests and the clinical experience
- 3) Complete a minimum of 48 of supervised clinical hours, in addition to the classroom hours set by State of Alaska Board of Nursing/MSBSD
- 4) Master the 22 skills from the Pearson Vue Nurse Aide Candidate Handbook
- 5) Demonstrate the maturity, ethics, and responsibility commensurate with a healthcare professional

STATEMENT OF PURPOSE: In this 2-credit class, students are trained to provide professional care to people in hospitals, assisted living facilities, and private homes. Becoming a CNA allows you to enter the workforce with a high-paying job and is often a gateway certification to other healthcare fields such as nursing, pharmacology, medicine, and veterinary science.

This course prepares you to take the Alaska Certified Nurse Assistant exam, which can license you as a CNA. Because graduates of this course will be entrusted with very sensitive information, will be working around people in extremely vulnerable situations, and be in close contact with infectious diseases, controlled substances, maturity, and ethics are of the utmost importance. Students should treat this class with paramount seriousness because they will be evaluated by nurses whose responsibility it is to put their nursing license on the line to verify that our students are ready for employment. Consequently, your grade is a combination of grades, attendance, and behavior. Consider the below metaphor of a 3-legged stool:



Weakness in any one of these stool legs will cause the stool to fail. This means that in addition to your grades, work-related behaviors such as being late, being absent, or being dishonest are all deficiencies that can cause you to fail this course. Unfortunately, students fail this course every semester because they do not pay attention to the details of professional responsibilities. It is the judgment of the instructors whether a student is meeting all these professional responsibilities. The instructors have been directed to have a low tolerance for behavior unbecoming of the workplace. Be advised that attendance, tardiness, and reliability are a critical part of healthcare work, and they can jeopardize your credit as easily as poor grades.

GRADES:

Your academic grade will be based on the following categories:

Employability/Google Classroom	15%
Abbreviations, critical elements, vs, mt	10%
Homework Assignments	5%
Chapter Test/Online quizzes	35%
Clinical Experience	35%

ATTENDANCE

Please be aware this class is based on hours in the classroom with skills, didactic learning, and clinical time. In addition, Google Classroom content will be used to complete the program. With this class requiring face to face time, should absences occur beyond your control then completion of the program may not occur.

If you ever must be absent, please either email both the instructors or call our office at 352-0426 and leave a message if no answer. Based on our class schedule this fall being absent more than five days (25hours) will put you in danger of losing credit and not completing the program. After your 2nd absence, there will be an administrative conference with the principal and an attendance probation procedure may be in effect. Administrative conferences with the principal will be held to discuss absence issues as assessed by the instructors.

TARDIES

Because nothing reflects one's unpreparedness for the workplace environment more than tardiness, you must be seated in your seat and ready for class when the bell rings.

On your 3rd tardy offense, you will have a conference with your instructors. On the 5th tardy, you will have an administrative conference with the principal and put on notice that loss of credit may occur. On the 6th tardy, your grade will be lowered by one letter grade. On the 7th tardy, you may be administratively removed from the class.

BEHAVIOR

Lying, stealing, swearing, harassment, and cheating are all examples of behavior that is unbecoming of a healthcare professional. Incidents of bad behavior will be assessed by the instructors and consequences can range from teacher and administrative conferences, and/or including removal from the class and loss of credit. C.N.A training is usually reserved for students who have graduated from high school; thus, a high level of maturity must be shown & a low tolerance for impropriety must be held.

This syllabus, along with the Success Handbook, needs to be read by you parent(s). You and your parent need to sign this syllabus that acknowledges this class's clear expectations and your willingness to abide by these expectations.

Students Name (printed)

Parents/Guardian Name (printed)

Student's Signature

Parents/Guardian Signature