

ADDENDUM TO THE BID DOCUMENTS		Page: 1	Total Pages: 3
<u>Addendum No:</u> # 1		<u>Date this Addendum Issued:</u> February 21, 2018	
<u>Issuing Office:</u> Matanuska-Susitna Borough School District (MSBSD) Purchasing Department 690 Cope Industrial Way Palmer, Alaska 99645 Phone: (907) 861-5120 Facsimile: (907) 861-5184		<u>Previous Addenda Issued:</u> None _____ _____ _____ _____	
<u>Return Acknowledgment To:</u> Issuing Department		<u>Date and Hour of Bid Due Date:</u> March 6, 2018 at 2:00 p.m.	
<u>Bid Title:</u> Student Information System for the MSBSD		<u>As Advertised (Frontiersman):</u> January 31, and February 2, 2018	
<u>RFP No:</u> B18-06		<u>As Advertised (ADN):</u> January 30, and February 1, 2018	
<p>The following corrections, changes, additions, deletions, revisions, and/or clarifications are hereby made a part of the contract documents. In case of conflicts between this addendum and previously issued documents, this addendum shall take precedence. The bidder must acknowledge receipt of this addendum in the space provided on Appendix #1. Failure to do so may subject the bidder to disqualification.</p> <p>This addendum incorporates the attached 2 pages.</p> <p>Attachments:</p> <p>Clarifications (2 pages)</p>			
END OF ADDENDUM #1			

APPROVED BY:	Signature on File	DATE:	February 21, 2018
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**MATANUSKA-SUSITNA BOROUGH SCHOOL DISTRICT
PURCHASING DEPARTMENT
690 COPE INDUSTRIAL WAY
PALMER, AK 99645**

**STUDENT INFORMATION SYSTEM
FOR THE MATANUSKA-SUSITNA BOROUGH SCHOOL DISTRICT
RFP #B18-06**

ADDENDUM #1

Information in this addendum takes precedence over original information. All other provisions of the document remain unchanged.

Note to Proposers: All addenda must be acknowledged in the space provided on Appendix 1 or the proposal may be deemed non-responsive.

The following additions, corrections and changes are hereby made to the above-referenced Request for Proposal.

CLARIFICATIONS, QUESTIONS AND ANSWERS:

GENERAL QUESTIONS:

1. Q: Whether companies from Outside USA can apply for this? (like, from India or Canada).

A: Any company is welcome to submit a proposal as long as they can comply with the licensing, insurance, and other requirements outlined in the request for proposal documents and can adequately perform the services required.

2. Q: Whether we need to come over there for meetings?

A: The MSBSD expects the selected proposer to be reasonably available, including onsite and webinar meetings, to address any issues of service that may arise, including but not limited to data migration, implementation, and ongoing customer support. Please also refer to Section 9 ("Product Reviews") of Attachment A, Scope of Services.

3. Q: Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)?

A: Any company is welcome to submit a proposal as long as they can comply with the licensing, insurance, and other requirements outlined in the request for proposal documents and can adequately perform the services required.

4. Q: Can we submit the proposals via email?

A: Section 1 ("General Information") of the Instructions to Proposers states, "The MSBSD will not accept or consider proposals that are oral, telephonic, telegraphic, faxed, emailed, or otherwise electronically submitted."

GENERAL QUESTIONS (Continued):

5. Q: How flexible are you in regards to the "Suggested Maximum" Page limits for each section? For example if it says "Three pages Suggested Maximum" if we go over that by a couple pages will that effect our score in the end?

A: The suggested maximum pages are provided as a guideline. The proposals will be scored according to the criteria outlined in Attachment B: Evaluation Criteria.

6. Q: How many different Standards-Based Report Cards (different levels) does the district use at elementary schools today? How many different languages?

A: The district currently uses six different levels of the Standards-Aligned Report Cards (SARC), one for each grade level: kindergarten through fifth grade. Currently, the SARC is only offered in English.

7. Q: If the District elects to go with a hosted deployment, how many environments will the district need? (Production, Training, Test?)

A: In a hosted deployment solution, Production, Training and Test Environment are needed. If there are costs for the additional environments of Training and Test, please include the appropriate itemized costs on Attachment C: Cost Proposal.

8. Q: Besides Google, Clever, Arbiter, VersaTrans, SchoolCash, Tyler MUNIS, and Primero, are there any other third party applications the District would like to integrate with the SIS?

A: The MSBSD uses a variety of systems, including the ones listed. It is expected that the SIS have the capability to interface with other systems through either manual or automated means.

9. Q: The spreadsheet is locked, preventing some fields from expanding in order to accommodate narrative answers. Is an unlocked version available?

A: An unlocked version is not available. However, Appendix 6 has been revised to allow all narrative fields to expand to fit longer narrative text. It has been updated electronically on the MSBSD website as part of this addendum.