

ADDENDUM TO THE BID DOCUMENTS	Number of Pages: 1 of 3
<u>Addendum No:</u> # 1	<u>Date this Addendum Issued:</u> October 13, 2016
<u>Issuing Office:</u> Matanuska-Susitna Borough School District (MSBSD) Purchasing Department 690 Cope Industrial Way Palmer, Alaska 99645 Phone: (907) 861-5120 Facsimile: (907) 861-5184	<u>Previous Addenda Issued:</u> None _____ _____ _____ _____
<u>Return Acknowledgment To:</u> Issuing Department <u>Bid Title:</u> Petroleum Products for the Mat-Su Borough School District <u>Bid No:</u> B17-02	<u>Date and Hour of Bid Due Date:</u> October 21, 2016 at 2:00 p.m. <u>As Advertised (Frontiersman):</u> October 3 and 5, 2016 <u>As Advertised (ADN):</u> October 5 and 7, 2016
The following corrections, changes, additions, deletions, revisions, and/or clarifications are hereby made a part of the Bid Documents. In case of conflicts between this Addendum and previously issued Documents, this Addendum shall take precedence.	
<u>NOTE TO BIDDERS: Please sign and return a copy of Addendum #1. Failure to do so will be cause for rejection of your bid.</u>	
<i>Method of issuing Addendums: Addendums to this bid will be issued by U.S. Mail and facsimile.</i>	
This addendum is being issued to provide clarification concerning this solicitation.	
<u>QUESTIONS:</u>	
<p>1. Pertaining to location numbers 1 through 34; these are locations for stand-by generators, if awarded we would initially go to the site(s) and fill the tanks. My question is this, is there communication for the school(s) when the generators kick on (either from a normal generator test, or a loss of power)? <i>Answer: Yes. The MSBSD monitors fuel levels in generators at each school site. The MSBSD will contact the Contractor when generators are used and need to be filled.</i></p>	
<p>2. The second question I have is about the Automatic fuel dispensing system. I assume this is for a convenience store owner/operator or station owner, or could possibly be tanks placed in three areas designated; Palmer, Wasilla and Willow. I guess my question is if we have a fuel station in Wasilla and not in Palmer or Willow can we still bid? Or does it need to be in all three locations? <i>Answer: Per Scope of Services, Section 5, the MSBSD requires multiple locations for dispensing of fuel via the Automatic Fuel Dispensing System.</i></p>	
<p>3. Is there a location that this is set to be installed at? We would like to have a chance to inspect the install site to ascertain tank requirements. <i>Answer: Yes. The MSBSD Operations & Maintenance Yard is located at 3901 E. Bogard Road, Wasilla, Alaska. Please call 907-864-2001 to arrange a site visit.</i></p>	
<p>4. If we have a different sized tank available that meets all requirements will that be able to be used? For example we currently have a 10 thousand gallon split fireguard tank (8,000 unleaded, 2,000 diesel) available and could install that at a much less expensive rate than the 2 tanks requested and still have two different fill stations set up for the different products. <i>Answer: Yes. The MSBSD will consider optional tank variations. Please be sure to note on your bid response any variations or configurations that differ from what is indicated in the Bid Documents.</i></p>	
ADDENDUM #1, Bid #B17-02, continued on next page	

Bid #B17-02 Petroleum Products
for the MSBSD

ADDENDUM #1, Bid #B17-02, Continued:

5. Can we get a copy of current prices paid for fuel at the locations on certain dates? It would also be nice to get an idea as to who currently supplies the products to you now.

Answer: Yes. The average price paid (during the month of September, 2016) at the Automatic Dispensing System for Ultra Low Sulfur Diesel Fuel #2 was \$2.080 per gallon; the average price paid for Unleaded Gasoline was \$2.185. The average price paid (for the month of December, 2014) at the Automatic Dispensing System for Ultra Low Sulfur Diesel Fuel #1 was \$2.977 per gallon; the average price paid for Unleaded Gasoline was \$2.564 per gallon. Crowley Petroleum Distribution (CPD) Alaska LLC is the current Petroleum Products Contractor.

6. Will you please supply the amount of heating fuel you expect to use for the period of the contract?

Answer: Yes. Please see attached Appendix 1, District Wide Heating Fuel Oil Usage. Please note that this is informational only and not a guarantee of expected heating fuel usage for FY17.

7. For the Additive Alternate, where do I put a fuel price? I see a spot to put the pricing for the tank and dispensers but I don't see a spot to submit for the fuel pricing. Or, is this pricing tied to the automatic fuel dispensing system?

Answer: Please see attached **Appendix 2, Revised Bid Form** with an added line for fuel pricing for the Additive Alternate. The Revised Bid Form must be used when submitting your bid.

8. Is the bid on the Additive Alternate dependent on supplying fuel for the automatic fuel dispensing?

Answer: No. These are two separate items and should be bid separately. Per Instructions to Bidders, Section 7.5, "This bid may result in more than one award".

9. Can we get the current prices paid, the supplier used (if possible) and historical prices paid?

Answer: Yes. The average price paid (during the month of September, 2016) at the Automatic Dispensing System for Ultra Low Sulfur Diesel Fuel #2 was \$2.080 per gallon; the average price paid for Unleaded Gasoline was \$2.185. The average price paid (for the month of December, 2014) at the Automatic Dispensing System for Ultra Low Sulfur Diesel Fuel #1 was \$2.977 per gallon; the average price paid for Unleaded Gasoline was \$2.564 per gallon. Crowley Petroleum Distribution (CPD) Alaska LLC is the current Petroleum Products Contractor.

10. For the additive alternate it states volumes of both Unleaded and Diesel at 1,000 gallons a week for both. What is the total volume for the automatic fuel dispensing system volume?

Answer: The MSBSD does not currently have diesel fuel tanks installed for daily vehicle use. The District uses about 2,500 gallons of diesel fuel a month. Maintenance = 1,000, Nutrition Services = 1,000, and rest of District = 500 gallons. If a fuel dispensing tank is installed at the Maintenance yard, 1,500 gallons of diesel fuel will still be required at the automatic dispensing stations. The MSBSD does not currently have unleaded fuel tanks installed for daily vehicle use. The District uses about 4,000 gallons of unleaded fuel a month. Maintenance = 3,500 and rest of District = 500 gallons. If a fuel dispensing tank is installed at the Maintenance yard, 500 gallons of unleaded fuel will still be required at the automatic dispensing stations.

11. Is the fuel for the automatic fuel dispensing system and the Additive Alternate for the school buses?

Answer: No, the school buses are under a different contract.

ADDENDUM #1, Bid #B17-02, Continued:

12. For the Additive Alternate, would MSBSD consider a larger tank for the ULSD, say a 1,500 or 2,000K gallon tank?

Answer: Per the Additive Alternate section on the Bid Form, the MSBSD is requesting a 5,000 gallon tank for the Regular Unleaded Gasoline Tank and a 1,000 gallon tank for the Ultra Low Sulfur Diesel Tank. The MSBSD will consider optional tank variations. Please be sure to note on your bid response any variations or configurations that differ from what is indicated in the Bid Documents.

13. For the Additive Alternate what sort of fuel tracking would you like to see in a site controller? Odometer, gallons, etc.

Answer: The MSBSD would prefer tracking fuel by gallons used per vehicle.

14. For the Additive Alternate what sort of dispensers would you like to see? Full fuel station dispensers, or would a smaller cardlock type suffice?

Answer: The MSBSD will be tracking gallons used by vehicle, so a dispensing method similar to the cardlock system is preferable. The MSBSD will consider other systems that can provide the same information as a cardlock system.

15. There is the Automatic Fuel Dispensing System and the Additive Alternate. Is it MSBSD's intent to do both of these? Or just the Automatic Fuel Dispensing System if all the qualifications are met?

Answer: The MSBSD will consider bids for both the Automatic Fuel Dispensing System and the Additive Alternates. Per Instructions to Bidders, Section 30.2, "Awards are contingent upon the availability of funds".

All other terms and conditions remain the same and unchanged.

I hereby acknowledge Receipt of Addendum #1:

Company Name

Signature

Printed Name

Date

END OF ADDENDUM #1

APPROVED BY: Signature on File

DATE: October 13, 2016

**MATANUSKA-SUSITNA BOROUGH SCHOOL DISTRICT
PURCHASING DEPARTMENT
690 COPE INDUSTRIAL WAY
PALMER, ALASKA 99645**

**PETROLEUM PRODUCTS FOR THE
MATANUSKA-SUSITNA BOROUGH SCHOOL DISTRICT
BID #B17-02**

**ADDENDUM 1, APPENDIX 1
DISTRICT WIDE FUEL OIL USAGE**

Use	Month												
Year	July	August	September	October	November	December	January	February	March	April	May	June	Grand Total
2013	386	373	1,788	7,783	13,420	14,132	11,590	9,511	10,777	9,568	4,168	282	83,779
2014	57	327	2,858	3,889	11,731	13,992	7,609	11,160	9,342	5,126	1,078	814	67,982
2015	1,884	2,464	4,847	10,957	10,519	11,965	15,223	11,975	11,191	7,739	4,063	2,138	94,965
2016	1,536	2,675	5,756	7,341	12,215	13,652	11,363	9,560	9,154	6,083	3,844	2,150	85,328

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**ADDENDUM 1, APPENDIX 2
REVISED BID FORM**

<u>THE FOLLOWING ARE "KEEP FULL" BASIS SEPTEMBER THROUGH MARCH</u>				
<u>ULTRA LOW SULPHUR DIESEL (ULSD) #1</u>				
Item	School/Site	Location	Tank Size	Price Per Gallon
1.	Administration Building Emergency Generator	501 N. Gulkana Street, Palmer	500	
2.	Beryozova School Emergency Generator	29297 Beryozova Road, Willow	120	
3.	Big Lake Elementary Emergency Generator	3808 S. Big Lake Road, Big Lake	500	
4.	Butte Elementary Emergency Generator	4006 S. Butte Road, Palmer	500	
5.	Colony High Emergency Generator	9550 E. Bogard Road, Palmer	1,000	
6.	Colony High Well House Generator	9550 E. Bogard Road, Palmer	500	
7.	Colony Middle School Emergency Generator	9250 E. Bogard Road, Palmer	500	
8.	Cottonwood Creek Elementary Emergency Generator	800 N. Seward Meridian Parkway, Wasilla	500	
9.	Dena'ina Elementary Emergency Generator	7068 S. Knik Knack Mud Shack Road, Wasilla	500	
10.	Finger Lake Elementary Emergency Generator	5981 Eek Street, Wasilla	500	
11.	Glacier View School Emergency Generator	65975 S. Wolverine Circle, Sutton	500	
12.	Houston Middle School Emergency Generator	12801 W. Hawk Lane, Big Lake	500	
13.	Iditarod Elementary Emergency Generator	455 E. Carpenter Circle, Wasilla	500	
14.	Joe Redington Sr. Jr/Sr High Emergency Generator	10015 Redington Road, Wasilla	500	
15.	John Shaw Elementary Emergency Generator	3750 E. Paradise Lane, Wasilla	500	
16.	Knik Elementary Emergency Generator	6400 Hollywood Road, Wasilla	500	
17.	Machetanz Elementary Emergency Generator	4961 E. Nelson Road, Wasilla	500	

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**ADDENDUM 1, APPENDIX 2
REVISED BID FORM (CONTINUED)**

<u>ULSD #1 (Continued)</u>				
Item	School/Site	Location	Tank Size	Price Per Gallon
18.	Mat-Su Career Technical Ed High Emergency Generator	2472 N. Seward Meridian Parkway. Wasilla	500	
19.	Mat-Su Day School Emergency Generator	2360 N. Tait Drive, Wasilla	600	
20.	Nutrition Services Center Emergency Generator	690 Cope Industrial Way, Palmer	500	
21.	Operations & Maintenance Emergency Generator	3901 E. Bogard Road, Wasilla	200	
22.	Palmer High Emergency Generator	1170 W. Bogard Road, Palmer	500	
23.	Palmer Junior Middle Emergency Generator	1159 S. Chugach Street, Palmer	1,000	
24.	Pioneer Peak Elementary Emergency Generator	1959 N. Trunk Road, Palmer	500	
25.	Snowshoe Elementary Emergency Generator	2001 W. Fairview Loop Road, Wasilla	500	
26.	Su-Valley High School Emergency Generator	42728 S. Parks Highway, Talkeetna	500	
27.	Sutton Elementary Emergency Generator	11762 N. Wright Way, Sutton	500	
28.	Tanaina Elementary Emergency Generator	2550 Lucille Street, Wasilla	500	
29.	Talkeetna Elementary Emergency Generator	13930 E. Timberwolf Loop, Talkeetna	500	
30.	Trapper Creek Elementary Emergency Generator	6742 E. Petersville Road, Trapper Creek	500	
31.	Valley Pathways School Emergency Generator	1150 N. France Road, Palmer	500	
32.	Wasilla High Emergency Generator	701 E. Bogard Road, Wasilla	500	
33.	Wasilla Middle School Emergency Generator	650 E. Bogard Road, Wasilla	500	
34.	Willow Elementary Emergency Generator	31706 Parks Highway, Willow	500	

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**ADDENDUM 1, APPENDIX 2
REVISED BID FORM (CONTINUED)**

<u>THE FOLLOWING ARE "KEEP FULL" BASIS SEPTEMBER THROUGH MARCH</u>				
<u>FUEL OIL#1</u>				
Item	School/Site	Location	Tank Size	Price Per Gallon
1.	** Glacier View School	65975 S. Wolverine Circle, Sutton	2,000	
2.	** Glacier View Zamboni Shed	65975 S. Wolverine Circle, Sutton	500	
3.	** Su-Valley High School	42728 S. Parks Highway, Talkeetna	5,000	
4.	** Sutton Elementary	11762 N. Wright Way, Sutton	7,500	
5.	** Talkeetna Elementary	13930 E. Timberwolf Loop, Talkeetna	5,000	
6.	** Trapper Creek Elementary	6742 E. Petersville Road, Trapper Creek	5,000	
7.	** Willow Elementary	31706 Parks Highway, Willow	8,000	

Note: see special instructions in Scope of Services

<u>THE FOLLOWING WILL BE FILLED ON A "WILL CALL" BASIS</u>				
<u>ULSD NR (Off-Road Vehicle Fuel)</u>				
Item	School/Site	Location	Tank Size	Price Per Gallon
1.	Operations & Maintenance	3901 E. Bogard Road, Wasilla	500	
2.	Operations & Maintenance	3901 E. Bogard Road, Wasilla	500	

<u>GASOLINE AND DIESEL AUTOMATIC FUEL DISPENSING SYSTEM</u>		
<u>THIS BID ITEM WILL BE AWARDED AS A LUMP SUM, TO OVERALL LOWEST BIDDER</u>		
Item	Description	Price Per Gallon
1.	Regular Unleaded Gasoline	
2.	Premium Unleaded Gasoline	
3.	Diesel Vehicle Fuel #1	
4.	Diesel Vehicle Fuel #2	

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REVISED BID FORM (CONTINUED)**

<u>ADDITIVE ALTERNATE</u>		
<u>UNLEADED GASOLINE TANK AND DISPENSING SYSTEM</u>		
Item	Description	Price
1a.	5,000 Gallon Tank, Installation, and Dispensing System	
1b.	Price of Regular Unleaded Gasoline per gallon	
1c.	Price of Premium Unleaded Gasoline per gallon	

<u>ADDITIVE ALTERNATE</u>		
<u>ULTRA LOW SULFUR DIESEL TANK AND DISPENSING SYSTEM</u>		
Item	Description	Price
2a.	1,000 Gallon Tank, Installation, and Dispensing System	
2b.	Price of Ultra Low Sulphur Diesel Fuel per gallon	