



SUBSTITUTE PAYROLL SCHEDULE

MATANUSKA SUSITNA BOROUGH SCHOOL DISTRICT

Employees are paid on the 15th and last day of the month. If either of these falls on a weekend, pay day is the prior Friday. Temporary employees (Substitutes, Interns, Student Workers) are paid 2 weeks behind to allow for sites to submit time worked.

DAYS WORKED

1ST – 15TH

16TH – END OF MONTH

PAY DAY

LAST DAY OF THE MONTH

15TH OF THE FOLLOWING MONTH

A current pay schedule can be found by visiting
www.matsuk12.us/payroll