

School Counselor Signature

Middle School Student Aide Contract Form

Print Form

Office of Teaching and Learning Mat-Su Borough School District 501 N. Gulkana Palmer, AK 99645

P: (907) 746-9212 || F: (907) 746-9292

Instructions: The guidelines for serving as a student aide are as follows:

- Grade will be Pass/Fail and will be assigned by the supervising faculty member.
- Evaluation will be determined by the Student Aide Assessment Form.
- Students may only be an aide for one semester (or 2 quarters).
- Only one Aide position is allowed per student each semester.
- It is recommended that a faculty member have no more than two (2) Student Aides in a semester.

The original form is to be filed in the student's permanent file after approval; one copy is to be filed with the counselor; one copy is for the student.

Student Name	Student ID	Grade Level							
Middle School	Semester	Class Period							
Teacher Name	Room # / Location of Position								
Requirements: Proficient on MAP Assessments (Reading, Language 8th Grade Student in Good Academic Standing	ge Use, and Math)								
Course Being Dropped for Student Aide Position									
Teacher Signature of Course Being Dropped									
I have read and agree to follow the guidelines of the Student Signature Date		t's Student Aide Policy.							
Parent / Guardian Signature Date	2								
Teacher Signature Date	_								
Recommendations (Signature indicates approval is recommended)									

Date

INST14 Rev: 09/22/2023

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Check the box that accurately describes your assessment of the student. If any skill is noted as being "unacceptable," the student is in jeopardy of losing credit for the Student Aide course.

This form is to be:

- Copied and retained by the supervisor of the Student Aide.
- Filled out at the end of the semester.
- Copied and shared with the Student Aide.
- Returned to the student's counselor.
- Filed in the student's permanent file.

Mailir Facul	ent Name og Address ty/Instructor of # / Location			Student ID Grade Level Middle School		Period Semes			
			Employat	oility Skills			Acc	ceptable	Unacceptable
1	Punctuality and Attendance - Arrives at work site / station on time - Ten (10) absences in this course may result in loss of credit and/or a failing grade								
2		es persona tesy and re	espect (tact)	es example: honesty,	ethics, integrity	/)			
3	Time Manager - Dependable - Uses time ef	in work as	ssignments ithout sacrificing	g quality					
Addit	ional Commer	nts							

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Date

Faculty / Instructor Signature